

Timely Graduation Efforts Report
University of Houston – Clear Lake
November 27, 2006

During their first semester at UHCL, undergraduate students receive a candidate plan of study after an academic or faculty advisor analyzes all their transcripts from other colleges and universities previously attended. Philosophically, the advisor grants as much transfer credit as possible to ensure that the student graduates in a timely fashion and to minimize the unused courses previously taken at other institutions.

In compliance with H.B. 1172, a statement concerning the credit hour maximum rules and tuition charges has been included in the university catalog since the 2001-2002 academic year. In addition, undergraduate students who are within 30 hours of exceeding the maximum allowable hours currently receive notifications from their respective schools. The schools strongly encourage these students to seek academic advising and develop completion plans that do not include excessive credit hours.

Beginning spring 2007, in conjunction with their candidate plan of study, students will receive an explanation of the 45 hour rule, the consequence of repeated course withdrawals and the tuition recovery rate that may be charged to students if they exceed the maximum allowable student credit hours for the chosen degree. The proposed tuition recovery rate is \$130/SCH. The fee has been approved at the University level and will be forwarded for Board of Regents approval in spring 2007.

In the process of developing candidate plans of study, the academic advisors identify at-risk students based on the number of total hours of course withdrawals, course failures and courses not applied toward the degree plan taken at previous institutions including all Texas public colleges and universities. These students are being notified of their at-risk status and given an indication of how many credit hours the student has before the maximum allowable credit hours are exceeded.

Students within 30 hours of exceeding the maximum hours allowed will be subject to mandatory advising prior to registering each semester until they are ready to graduate. They will be officially notified when the maximum allowable hours have been exceeded and they are subject to the tuition recovery charge.

UHCL is developing the PeopleSoft Advising Module to allow the institution to automate transcript evaluations and establish an online student progress report system. Planning has already begun for the development of this functionality after the PeopleSoft 8.9 upgrade scheduled for March, 2007. UHCL anticipates that the student progress report system will be operational by fall 2008.

Timely Graduation Efforts Report
University of Houston – Clear Lake
November 30, 2005

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In the process of developing candidate plans of study, the academic advisors will identify at risk students based on the number of total hours of course withdrawals, course failures and courses taken at previous institutions not applied toward the degree plan from all Texas public colleges and universities. These students will be notified of their at risk status and given an indication on how many credit hours the student has before the maximum allowable credit hours are exceeded.

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